

Module Descriptor: BAM 320 Work-Based Learning

<u>Module Name:</u>	Work-Based Learning
<u>Level/Credits:</u>	Level 3, 15 Credits
<u>Module Aim:</u>	<p>This double module aims to provide an opportunity for students to gain valuable experience of working in an organisation for 10 weeks in Semester 2 of Level 3. The aim is to enable them to facilitate the link between the subject knowledge gained from their degree and the realities of the working world, thereby extending their key skills and knowledge through action learning. They will also be expected to conduct their Management Project (BAM 301) whilst on work placement which should be linked with the same organisation or sector. This module is also offered to part-time students that may already be in full time employment whereby students aim to develop the aforementioned skills and knowledge whilst at work with their current employer.</p>
<u>Learning Outcomes:</u>	<p>On successful completion of this module students will be able to:</p> <ul style="list-style-type: none"> ▪ An appreciation of the placement organisation, its management and the changing business environment in which it operates. ▪ Skills of reflection, independent learning and Personal Development Planning (PDP) ▪ Preparation for, or development of, a career in business and management.
<u>Curriculum Content:</u>	<p>A tutor will be assigned to each student prior to a student's placement. He or she will act as a coach to the student throughout the placement. Students will be visited twice by their tutor. More specific guidance to students in relation to their learning logs, the support given by the placement tutor, and expectations of them during the placement are provided in the placement handbook.</p> <p>Preparation for placement will begin during year 2 of the degree. 2nd year students will meet with 3rd year students at two workshops organised during the 10-week placement period. This is done so that valuable learning experiences can be shared. Then during Semester 1 of year 3, students will attend workshops to prepare them for their work placement. For example, audits can be undertaken prior to logging, and Personal Development Planning (PDP) objectives can be agreed. Once on placement, students will return twice to share experiences with each other, as well as with the following cohort of year 2 students.</p>

	At work, students will be subject to the terms and conditions of the organisation they are working in. Tutors will support students in finding a suitable placement.
<u>Learning Strategy:</u>	Students should have a specific role within a placement organisation and be able to make a positive contribution to it. It is vital that work placement opportunities offer Level 3 undergraduates an opportunity to realise their PDP and learning log objectives as well as learning outcomes specific to this work placement module. Where a student is studying part-time, work placement may be conducted with their current employer, as long as the conditions above are met.
<u>Assessment:</u>	Formative: The final reflection on the work placement period is the written summative assessment. The learning log portfolio should be submitted 1-2 weeks after students complete work placement. Written feedback is requested from the employers.
	Summative: Assignment (100%) All students are required to produce a reflective learning log incorporating a series of entries and a self-review of the activities they have completed during the work placement. Students audit their own personal/professional development, set goals and log either weekly, or when significant events occur. Towards the end of the placement, a student will write a final reflection and set PDP goals for the future. The tutor will normally visit students and employers twice over the work placement period.